**Project Description Pre- Project FORREGION**

[The headings in this template must be followed. The text under the individual headings is intended as a guide to preparing as good an application as possible. The project description shall not exceed 5 pages.

Page format A4 with single line spacing, 11point Arial, Calibri or Times New Roman. Only the e- application and this project description are used to assess the application, together with the compulsory attachments described in the call]

**Applicant**

Name:

Org. no.:

|  |
| --- |
| **Project Title:** [Use the same title as in the online application form] |

**R&D-adviser**[Name and organisation of the R&D adviser who has assisted the applicant in the project]

**Research and innovation (description of the pre-project):**

[Describe the need/challenge that the pre-project will address, and how the project can help resolve this need/challenge.

What is new about the innovation that the pre- project is intended to help clarify?

Describe how the pre-project has the potential to generate new knowledge.

Describe the research method (s) you will follow, and why you think they are suited for the purpose.

How will research activities in the pre-project help clarify the need for research into further development of the innovation idea?

Describe the extent to which the pre-project supports regional priority areas (see call for applications).]

**Objective:**

[The objective of the pre-project for which support is being applied for. Divide into one main objective and one or more secondary objectives. The objectives should be verifiable and show what the project is intended to clarify. Use the same objectives as in the online application form]

**Activities and milestones:**

[Provide a brief description of activities, milestones and costs in the pre-project. Use the table below to summarise:]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Main activity - method** | **Responsible** | **From (date)** | **To (date)** | **Cost** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Implementation (organisation of the project):**

[Describe the competencies of the principal investigator and project group (if applicable).

Describe the organisation, with roles and distribution of responsibilities, management and strategic foundation.

Describe the budget and funding.

Describe the company’s/undertaking’s plan for further development of the idea once the pre-project has been completed. (e.g., in terms of a main project)]

**Impacts and effects:**

[Describe the innovation idea’s potential for value creation in the company and otherwise in society. Also describe what positive effects, in respect of the United Nations’ Sustainable Development Goals (environmental, social and economic) the innovation may have when realised.]

**Plans for the continuation of the project:**

[Describe plans to continue the pre-project in a major R&D project and relevant support schemes.]

**The company’s R&D experience:**

Has the applicant held the role of lead partner in a project with financial support from the Research Council of Norway, the Norwegian Regional Research Funds (RFF) or the EU in the past 5 years?

Tick the relevant box:

|  |  |
| --- | --- |
| Yes |  |
| No |  |

If yes, elaborate:

**Appendix: Delete these pages before submitting the project description.**

**You can use these tables for drafting your plans for project costs and financing:**

For information on the different cost types and other budget information, see the [web pages](https://www.forskningsradet.no/en/financing/how/budget/contains/) on what to enter in the budget.

For information on the state aid rules, see the separate page on [the state aid rules](https://www.forskningsradet.no/en/state-aid/articles-state-aid/).

|  |  |  |
| --- | --- | --- |
| **Cost plan (in NOK 1,000s)** | **Year 1** | **Year 2** |
| Payroll and indirect expenses |  |  |
| Procurement of R&D services |  |  |
| Equipment | Not applicable to this call for applications. | |
| Other operating expenses |  |  |
| **Total** |  |  |

|  |  |  |
| --- | --- | --- |
| **Financing plan (in NOK 1,000s)** | **Year 1** | **Year 2** |
| Own financing hours\* |  |  |
| Own financing cash |  |  |
| FORREGION |  |  |
| **Total** |  |  |

\*Hourly rates are calculated based on paid and reported salaries, at a rate consistent with the company’s actual indirect costs. The hourly rate cannot exceed NOK 1,100.

For information on calculating hourly rates, see [webpage on calculating payroll and indirect expenses.](https://www.forskningsradet.no/en/financing/how/budget/contains/payroll-indirect-expenses-research-institutes/) .

# Definition of research activities

The support for undertakings is allocated pursuant to Article 25 of the Commission of the EU's General Block Exemption Regulation. The project's activities must fall within one of the definitions described below:, industrial research or experimental development.

**Industrial research:**

Planned research or critical investigation aimed at the acquisition of new knowledge and skills for developing new products, processes or services or for bringing about a significant improvement in existing products, processes or services. It comprises the creation of components parts of complex systems, and may include the construction of prototypes in a laboratory environment or in an environment with simulated interfaces to existing systems as well as of pilot lines, when necessary for the industrial research and notably for generic technology validation.

**Experimental development**:

Acquiring, combining, shaping and using existing scientific, technological, business and other relevant knowledge and skills with the aim of developing new or improved products, processes or services. This may also include, for example, activities aiming at the conceptual definition, planning and documentation of new products, processes or services.

Experimental development may comprise prototyping, demonstrating, piloting, testing and validation of new or improved products, processes or services in environments representative of real life operating conditions where the primary objective is to make further technical improvements on products, processes or services that are not substantially set. This may include the development of a commercially usable prototype or pilot which is necessarily the final commercial product and which is too expensive to produce for it to be used only for demonstration and validation purposes.

Experimental development does not include routine or periodic changes made to existing products, production lines, manufacturing processes, services and other operations in progress, even if those changes may represent improvements.

**The Oslo call for pre-projects to mobilize for research does not support:**

**Feasibility study:**

**The evaluation and analysis of the potential of a project, which aims at supporting the process of decision-making by objectively and rationally uncovering its strengths and weaknesses, opportunities and threats, as well as identifying the resources required to carry it through and ultimately its prospects for success.**

**Fundamental research:**

**E**xperimental or theoretical work undertaken primarily to acquire new knowledge of the underlying foundations of phenomena and observable facts, without any direct commercial application or use in view.